

DegreeWorks Student Education Planner (the Plans)

Quick Reference Guide for Students

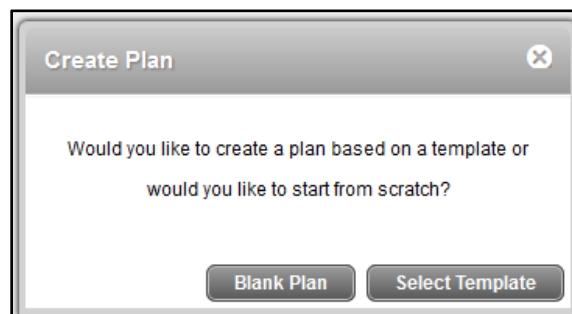
The Student Educational Planner (SEP) is a tool in DegreeWorks that students and advisors use to create academic plans and track progress towards educational goals.

Features of the Planner:

- Plans can be created for an individual student by the advisor or student.
- Once a plan is populated, it may be modified as needed.
- The plan can contain various types of requirements such as a course or placeholder.
- Requirements can be dragged and dropped into the plan from a list of remaining requirements or manually added.
- Requirements can be marked as critical or honors.
- More than one plan can be saved per student.

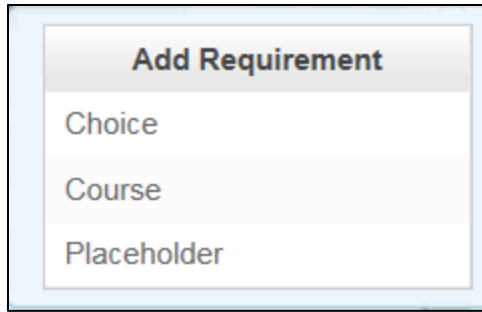
Types of Plans:

- Blank Plan – This plan allows for the most flexibility and allows advisors or students to plan the remaining courses required to complete a degree.
- Template Plan – This plan is most advantageous for first year students with little to no transfer credit. Plans are prepopulated with a defined set of courses, but require advisors and students to select courses for requirements that contain options.



Types of Requirements:

- Choice – The Choice requirement type can be used to add several courses as a single group requirement such as a lecture and lab sequence. For example BIOL 1107 and BIOL 1107L. You can also add a group of courses, where any one course from that group could be used as the requirement. For example MATH 2200 or MATH 2250 or MATH 2250E or MATH 2300H.
- Course – The Course requirement type can be used to add a specific course as a requirement such as ENGL 1101.
- Placeholder – The Placeholder requirement type can be used to remind students of individual requirements such as applying for an internship or passing CPR certification. It is a free-form field.



Types of Views:

- Calendar - The calendar view provides a high-level view of each term in the plan, grouped and listed by academic year. This is the default view once a student has a plan.

2016 - 2017 Academic Year					
On-Track			Not Tracked		
Fall 2016, Total Credits: 14.0			Spring 2017, Total Credits: 17.0		
On-Track	* ENGL 1101	3.0		ENGL 1102	3.0
	MATH 1113	3.0		CHEM 1212	3.0
	POLS 1101	3.0		CHEM 1212L	1.0
	FYOS 1001	1.0		Selected: MATH 2200	4.0
	CHEM 1211	3.0		Selected: SPAN 1002	3.0
	CHEM 1211L	1.0		Selected: COMM 1100	3.0

- Notes – The notes view provides a high-level view of the plan, similar to the calendar view, with the notes field displayed.

Tracking	Critical	Course Requirement	Minimum Grade	Credits	Notes
On-Track	*	ENGL 1101		3.0	
		MATH 1113		3.0	
		POLS 1101		3.0	
		FYOS 1001		1.0	
Select one FYOS course:					
2016-11-03 11:02:42					
		CHEM 1211		3.0	
		CHEM 1211L		1.0	

- Audit - The audit view displays the plan and the corresponding degree audit for the plan side by side. Courses from the Plan are marked in the audit as planned.

Area I: Foundation Courses					Credits Required: 9 Credits Applied: 6	
A grade of C (2.0) or better is required for English 1101 and an average of 2.0 or better is required for both English 1101 and 1102.						
English Composition I	ENGL 1101	English Composition I	IP (IP) (3)	Fall 2016		
English Composition II	ENGL 1102	English Comp II	PLAN (IP) (3)	Spring 2017		
Mathematics	MATH 1101	Intro Math Modeling	EX (T) (EX) 0	Spring 2016		
Satisfied by Intro Math MMATH 11 - Interpreted Test Score - College Board AP						
Area II: Sciences					Credits Required: 7 Credits Applied: 7	
AREA II: Sciences						
Option II: 3-4 Credits Physical, 4 Credits Life						
Physical Sciences - 3-4 credits						
Advanced Modern Chemistry II	CHEM 1212	Freshman Chemistry II	PLAN (IP) (3)	Spring 2017		
Life Sciences - 4 credits						
Principles of Biology I	BIOL 1107	Principles of Biology I	PLAN (IP) (3)	Fall 2017		
	BIOL 1107L	Principles of Biology I Lab	PLAN (IP) (1)	Fall 2017		

2016 - 2017 Academic Year		
On-Track		
Fall 2016, Total Credits: 14.0		
On-Track	* ENGL 1101	3.0
	MATH 1113	3.0
	POLS 1101	3.0
	FYOS 1001	1.0
	CHEM 1211	3.0
	CHEM 1211L	1.0

- Edit - The edit view is the more detailed view of the plan. This view is also the one to use when you want to modify the plan. Active should be checked for the current student's plan. Locked should be checked once reviewed by the advisor. Students cannot mark plans as locked.

Tracking	Critical	Honors	Course Requirement	Credits	Minimum Grade
On-Track	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ENGL 1101	3.0	None
	<input type="checkbox"/>	<input type="checkbox"/>	MATH 1113	3.0	None
	<input type="checkbox"/>	<input type="checkbox"/>	POLS 1101	3.0	None
	<input type="checkbox"/>	<input type="checkbox"/>	FYOS 1001	1.0	None
	<input type="checkbox"/>	<input type="checkbox"/>	CHEM 1211	3.0	None
	<input type="checkbox"/>	<input type="checkbox"/>	CHEM 1211L	1.0	None

Tracking:

- Used to mark specific requirements as critical.
- Displays with red icon for off-track and green for on-track.
- Only tracks the current term or previous terms; not future ones.
- Overall plan is off-track when two terms are marked as off-track.
- Plan must be locked to track.

Tracking	Course Requirement	Credits
Off-Track	* ENGL 1101	3.0
	MATH 1101	3.0
On-Track	* PSYC 1101	3.0
Off-Track	* FYOS 1001	1.0
	Selected: SPAN 1001	4.0

Any questions? Please contact degrewk@uga.edu