



Educational Affairs Committee - Minutes

February 8, 2010 – 9:00 a.m.

Georgia Center – Room Y/Z

Members Present: Gayle Andrews (Chair), Jeffrey Dorfman, Ann Crowther, Lauren King, Marisa Pagnattaro, Tracie Costantino, Silvia Girauda, Tyler Biringer, Stephen Rathbun, Lonnie Brown

Others: Dr. Laura Jolly (OVPI), Maggie Kerins (OVPI), Fiona Liken (Curriculum Systems), Jason Emond (Admissions), Rebecca Macon (Registrar), Rachel Bunn (Red & Black)

Dr. Gayle Andrews called the meeting to order at 9:04 a.m. and the January 25, 2010, minutes were approved with a minor edit.

Write-In Course Policy: After reviewing the edited policy, the Committee discussed a few changes that would simplify the wording, particularly regarding the individual a student would contact to initiate the process. The Committee decided to remove other contacts except the write-in course contact designated by the department. Jason Emond from Undergraduate Admissions and Ann Crowther, Associate Vice President for Instruction, will compare their lists of write-in course contacts, and come up with a contact for each department to post to the Bulletin. A few other edits were made to the policy to reflect the Committee's wish to give ultimate responsibility for approving a write-in course to a faculty member who teaches a similar course at UGA. The departmental write-in course contact will facilitate the process. The Committee will be emailed both the old and newly edited versions, and will vote by email on the changes. If approved, the policy will be moved forward to the University Curriculum Committee.

Pass/Fail: The Committee reviewed the Academic Affairs Policy on Pass/Fail courses, and agreed to make 3 changes to this policy. These changes are meant to make Pass/Fail courses more accessible to more students, and will remove some of the policy's limitations. Rebecca Macon voiced that the Office of the Registrar is not staffed to support this change. It was decided that although the Committee is sympathetic to these setbacks, it is the EAC's responsibility to amend academic policies when needed. The edited version of the Pass/Fail policy, with an effective date of summer 2011, will move forward to the University Council.

The meeting adjourned at 10:47 a.m. The next Educational Affairs Committee meeting is scheduled for March 29, 2010, at 9:00 a.m. in Room 143 of the Tate Center.

Respectfully submitted,

Maggie Kerins

Office of the Vice President for Instruction