# MINUTES
## EDUCATIONAL AFFAIRS COMMITTEE
### September 22, 2003

Members Present: Malcolm Adams, Woody Beck, Brad Courtenay, Ann Crowther, Dan DerVartanian, Susan Sanchez, Karen Shetterley, Victor Wilson, Sara Schweitzer, Marsha Black
Guests:  Del Dunn, Rick Rose, Holley Schramski

Malcolm Adams called the meeting to order at 12:15 pm. The minutes of the August 20, 2003 meeting were approved.

Ann Crowther led a discussion on the 2002-2003 Annual Academic Honesty Report to the University Council. Included in the material to the Educational Affairs Committee (EAC) members, was a working draft of a proposal for revisions to *A Culture of Honesty* that will be presented at a future meeting.   Dr. Crowther explained the primary differences between the current policy and what the proposal will include.   Dan DerVartanian expressed concern for students if they have no one to represent/speak for them.  Someone asked if there were any *due process* issues related to pulling back from the use of students as Representatives and Solicitors.

Del Dunn, Rick Rose and Holly Schramski attended the meeting to discuss the Drop/Add Policy proposal. After the discussion, the change was approved.  There was no actual written policy statement to approve or forward to the Council and it was determined that one was needed.  The following was voted on and approved:  "Students may drop some or all of their classes through the Drop-Add period without receiving any grade(s)." If the Council approves this new policy, the effective date would be spring 2004.

In the course of the Drop/Add discussion, two other items for later consideration by the EAC were identified. First, Dr. Dunn suggested that EAC might consider the current policy which allows students to late-add classes very late, even after the end of a term.  It was felt that sometimes there are legitimate reasons but that oftentimes there are not.  Dr. Adams said that he would like to see some data about how many classes are added late into the term (or even the following term).   It was noted that the Registrar's Office now emails students every time a change of any kind is made in their schedules so failure to know in which classes they are/aren't enrolled is not an acceptable excuse for not registering for the classes they attend.

Second, Dr. DerVartanian asked why we have only four days of drop-add instead of five.  Dr. Adams responded by saying that EAC could look at that issue later.

Next, the members discussed students on continued academic probation who are dismissed at the end of Summer for failure to meet the hour requirement.  Dr. Adams indicated that he may bring forward a proposal for a change in this policy at a later time.

Dr. Brad Courtenay introduced a proposal for a new 13 week Summer Session that begins with the Maymester and ends at the end of the Thru Session.  He indicated that the College of Education is proposing this and that Gary Moore has signed off on it as long as the beginning and ending days of this new session are the same as the beginning of Maymester and the end of the Thru Session.  The members discussed implications for the Graduate School and possibly other schools and colleges.  Dr. Adams agreed to work with Dr. Courtenay and Cheri Hoy, Interim Associate Dean of Academic Affairs in the College of Education to compose a formal proposal and distribute it to the deans for their comments before the EAC members are asked to vote.

Finally, Dr. Adams talked about the Forest Resources proposal discussed at the August 20, 2003 meeting and the question of whether the "no more than 6 hours of transfer courses allowed in the major" should be a percentage of total hours in the major rather than an absolute number.  It was decided that Dr. Adams would talk to Dr. Ruppersburg, Chair of the Credit Hour Task Force (to find committee's stance on this) and also to the Executive Committee.  He said EAC would consider the issue again later.

The meeting adjourned at approximately to 2 pm.  The next Educational Affairs Committee meeting will be November 3, 2003 at 12:15 p.m. in 105 Old College.