UNIVERSITY OF GEORGIA

University of Georgia
Athens, Georgia 30602
univcouncil@uga.edu
www.uga.edu

University Council

January 18, 2019

UNIVERSITY CURRICULUM COMMITTEE – 2018-2019
John Maerz, Chair
Agricultural and Environmental Sciences – Elizabeth Little
Arts and Sciences – Jonathan Evans (Arts)
Trenton Schirmer (Sciences)
Business – Richard Gooner
Ecology – Jasmine Crumsey Forde
Education – Morgan Faison
Engineering – E.W. Tollner
Environment and Design – Brad Davis
Family and Consumer Sciences – Patricia Hunt-Hurst
Forestry and Natural Resources – Joseph Dahlen
Journalism and Mass Communication – James Hamilton
Law – Randy Beck
Pharmacy – Robin Southwood
Public and International Affairs – Jeffrey Berejikian
Public Health – Anne Marie Zimeri
Social Work – Harold Briggs
Veterinary Medicine – Susan Sanchez
Graduate School – Amy E. Medlock
Ex-Officio – Interim Provost Libby V. Morris
Undergraduate Student Representative – Ali Elyaman
Graduate Student Representative – Chasity Tompkins

Dear Colleagues:

The attached proposal from the Franklin College of Arts and Sciences and the School of Social Work to terminate the Graduate Certificate in Research Administration will be an agenda item for the January 25, 2019, Full University Curriculum Committee meeting.

Sincerely,

John Maerz, Chair
University Curriculum Committee

cc: Interim Provost Libby V. Morris
Dr. Rahul Shrivastav

OUTLINE FOR DEACTIVATION OR TERMINATION OF A GRADUATE OR UNDERGRADUATE DEGREE PROGRAM

I. Basic Information

1. Institution: University of Georgia **Date:** November 17, 2017

2. School/College: School of Social Work

3. Department/Division: Institute for Nonprofit Organizations

4. Program: Graduate Certificate in Research Administration

5. Deactivation or Termination: Termination

6. Last date students will be admitted to this program: No students are enrolled in this program

7. Last date students will graduate from this program: No students are enrolled in this program

8. Abstract of the deactivated or terminated program:

The Graduate Certificate in Research Administration was designed as a professional development program to prepare students for careers managing research and development activities. The curriculum focuses on understanding the basic functions of research administration, project development, policy compliance, and the financial management of research projects. The certificate has been associated with the School of Social Work, the Franklin College of Arts and Sciences, and the Office of Research.

II. Conditions for Deactivating or Terminating Programs

1. Provide copies of the studies and decisions that warrant deactivation or termination of the program.

This program was approved in 2003, but records do not indicate that students were ever enrolled.

2. State the reasons for deactivating or terminating the program.

This program was approved in 2003, but records do not indicate that students were ever enrolled.

3. State the plans for allowing those students already in a program to complete degree requirements, including specific information on a.) how students will be notified of the program termination and b.) how students will be counseled on completing the program.

No students are currently enrolled in this certificate program.

4. What will be done to minimize the impact or termination of the program upon the personal and professional lives of the faculty and staff involved, specifically a.) how will faculty and staff be notified of the termination and b.) how will faculty and staff be re-deployed?

This certificate program is not currently being offered. No faculty are involved with the program, and many of the faculty and staff involved in the creation of the program have retired. Termination of this program will not impact the personal or professional lives of any faculty or staff.

5. **What will be done to insure that deactivation or termination of the program does not weaken other programs (graduate, undergraduate, or professional) for which the department may be responsible?**

   This certificate program is not currently being offered, and no students are enrolled. No resources are being used for this program, and termination will not impact any other programs.

6. **What plans, if any, is there for subsequent reactivation or reinstatement, respectively, of the deactivated or terminated program?**

   There are no plans to reinstate this program.

Approvals on File

Proposal: Terminate the Graduate Certificate in Research Administration

College: School of Social Work

Proposed Effective Term: Summer 2019

School/College:

- Institute for Nonprofit Organizations Director, Dr. Anthony Mallon, 11/27/2017
- Vice President for Research, Dr. David Lee, 12/8/2017
- Franklin College of Arts and Sciences Associate Dean, Dr. Jean Martin-Williams, 12/5/2017
- School of Social Work Dean, Dr. Anna Scheyett, 6/21/2017

Graduate School:

- Graduate School Dean, Dr. Suzanne Barbour, 11/14/2018