



SECTION CANCELLATION REQUEST

This form must be submitted to drop students from a section that is being cancelled due to low enrollment or extenuating circumstances. Please refer to the Section Cancellation Requests information on the Office of the Registrar website for term specific deadline information. The Office of the Registrar will accept forms any time prior to each deadline and will process the forms as they are received. **It is the responsibility of the department to notify students of the section cancellation and to cancel the section in Banner.**

REQUESTER INFORMATION

Department Official *

Department *

UGA Email Address *

COURSE INFORMATION

CRN *

Course Prefix *

Course Number *

Credit Hours *

Course Title *

Primary Instruction *

Justification for Section Cancellation *

Signature *

Date *

OFFICE USE ONLY

Request Approved

Request Denied

Denial Reason:

System Updated By:

Date: