



STEP 1: Login to Athena

- Go to <https://Athena.uga.edu>
- Enter your UGA MyID and password
- Enter your Duo Credentials

STEP 2: Click on the **Advisor Services** tile

- Select the **Advising & Graduation** menu
- Select **Advising Student Profile**
- Search for a student by ID, email, or name and select **View Profile**
- Click on the **Additional Links** dropdown on the left side
- Open the **Advisor View Current and Future Student Holds** page

If you do not wish to enter the **Advising Student Profile**, you can select the **Advisor View Current and Future Student** pages directly from the **Advising & Graduation** menu.

Features:

- Future holds are shown at the top of the page and current holds are shown at the bottom of the page.
- Future holds will not go into effect until the date in the From Date column.
- All information pertaining to the holds such as the Reason and Processes Affected is shown.
- Information in the Originator column should indicate how to clear the hold.
- If there is no date in the To Date column, then the hold does not expire until it is cleared.
- To view additional holds, click the arrows at the bottom right.

A screenshot of the View Holds page in Athena can be found on page two.

For technical support, email helpdesk@uga.edu

For advisor support, email regsupp@uga.edu

Advisor View Current and Future Student Holds Page in Athena:

ATHENA

Current and future holds are displayed below.

Student Search

Holds displayed for:
Student UGAID:
Student Name:

Future Holds

Hold	From Date ▲	To Date	Reason	Originator	Processes Affected
Health Center	NOV 27, 2024			Health Center 706-542-8621	Registration
Student Accts Acknowledgement	DEC 01, 2024		Spring 2025	Clear on Student Account Tab	Registration
Academic Advisement	APR 01, 2025		Fall 2025		Registration

Current Holds

Hold	From Date ▲	To Date	Reason	Originator	Processes Affected
Student Conduct E	OCT 07, 2024		Housing		Enrollment Verification
Housing Conduct	OCT 07, 2024			Housing Conduct 706-542-8191	Registration
Health Center	OCT 29, 2024			Health Center 706-542-8621	Registration
Academic Affairs E	OCT 29, 2024				Enrollment Verification
Academic Counseling	OCT 29, 2024				Registration
Accounts Receivable	OCT 29, 2024				Registration
Equipment Hold R/T/D	OCT 29, 2024				Registration
Academic Advisement	NOV 08, 2024		Spring 2025		Registration
Academic Advisement	NOV 08, 2024		Summer 2025		Registration

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