



**Office of the Registrar**  
**UNIVERSITY OF GEORGIA**

**Dean's Certification**

UGA Office of the Registrar  
Holmes/Hunter Academic Bldg.  
Athens, GA 30602-6113

Student Name: \_\_\_\_\_

UGA ID Number: \_\_\_\_\_

**Authorization to Release Student Records for Dean's Certification**

I hereby waive my privacy rights, including, but not limited to any rights pursuant to the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and grant my consent to authorize the University of Georgia Office of Student Conduct, Office of the Registrar, Equal Opportunity Office, and Office of Vice President for Instruction to release any and all University records and/or matters under investigation involving me for the purpose of obtaining a Dean's Certification.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Fax Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Please indicate delivery method:**

Mail the completed form to the address listed above.

Fax the completed form to the number listed above.

Notify me when the completed form is ready and I will pick it up from the Registrar's Office.

This form, along with the Dean's Certification portion of your application (if applicable), may be emailed from a **UGA Email Address** to [reghelp@uga.edu](mailto:reghelp@uga.edu). It can also be brought in person or mailed to the Office of the Registrar, 105 Holmes/Hunter Academic Bldg., Athens, GA 30602.

**PLEASE NOTE:** The entire Dean's Certification process takes approximately 7 to 10 business days. Requests cannot be made over the phone or processed without a signature.