




The University of Georgia

Jan Hathcote
Interim Dean

College of Family & Consumer Sciences
Office of the Dean

Dawson Hall
Athens, Georgia 30602-2622
Telephone (706) 542-4879
Fax (706) 542-4862

TO: Dr. Arnett C. Mace
Senior Vice President for
Academic Affairs and Provost

FROM: Jan Hathcote 

DATE: August 14, 2007

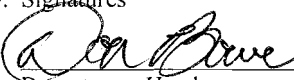

RE: Deactivating the UGA Child and Family Development Minor

As the accompanying statement indicates, it has become necessary to deactivate the minor in Child and Family Development so as to be able to better meet the increasing enrollment in the CHFD major. Currently, some majors are not able to enroll in required courses in a timely fashion, which may extend their enrollment at the University of Georgia beyond four years. All students who declare the minor prior to the suspension date will be permitted to enroll in CHFD courses until their minor program of study is completed.

The Department of Child and Family Development would be happy to reactivate the minor if additional resources become available in the future. This decision has no adverse effect on faculty or staff since all teaching faculty will continue to support the undergraduate major.

**OUTLINE FOR DEACTIVATION OR TERMINATION
OF A GRADUATE OR UNDERGRADUATE DEGREE PROGRAM**

I. Basic Information

1. Institution	University of Georgia	Date	5/30/07
2. School/College	Family and Consumer Sciences		
3. Department/Division	Child and Family Development		
4. Program	Degree BSFCS		
	Major MINOR: Child and Family Development Minor		
5. Deactivation	X	or Termination	
6. Last date students will be admitted to this program	7/1/07		
7. Last date students will graduate from this program	est. Summer 2011		
8. Abstract of the deactivated or terminated program	<i>Provide a brief summary of the deactivated or terminated program that includes an overview and highlights of the response to the criteria in Section II.</i>		
9. Signatures			
			
	Department Head	Dean of School/College	Dean of Graduate School

II. Conditions for Deactivating or Terminating Programs

The deactivation (temporary suspension) or termination (discontinuation) of programs is expected to address satisfactorily the conditions listed below in order to be approved and implemented within the University of Georgia. Please provide sufficient information to confirm each condition.

1. Provide copies of the studies and decisions that warrant deactivation or termination of the program.
2. State the reasons for deactivating or terminating the program.
3. State the plans for allowing those students already in a program to complete degree requirements.
4. What will be done to minimize the impact of deactivation or termination of the program upon the personal and professional lives of the faculty involved?
5. What will be done to insure that deactivation or termination of the program does not weaken other programs (graduate, undergraduate, or professional) for which the department may be responsible?
6. What plans, if any, is there for subsequent reactivation or reinstatement, respectively, of the deactivated or terminated program?

II. Conditions for Deactivating the UGA Child and Family Development Minor

The Department of Child and Family Development activated its minor in Spring '02. Students who minor in Child and Family Development complete 5 courses (15 credits), including four required courses and one elective. The minor provides students with a basic understanding of human and family development across the life span and an opportunity to gain more extensive understanding of one area.

Since activating the minor, the Department has experienced a strong increase in enrollment in both the major and the minor. Between 2002 and 2006, the number of majors has increased from 303 to 432, an increase of 30%. The figures for 2006 do not include 24 dual and double majors where CFD is the second major. During the same period, the number of minors has increased from 11 to 120. Over the same period, the department has experienced a decrease in instructional EFT -- from 6.08 in 2002 to 5.29 in 2006. As the Department's instructional EFT declined, temporary instructors were hired using salary savings and other temporary funds to help cover the increasing student course demand. We are at the point, however, where these funds are completely expended and we are still not able to meet the course demand for our majors and minors.

We request permission to deactivate the minor so as to be able to better meet the increasing enrollment in our major. Currently, some majors are not able to enroll in required courses in a timely fashion, which may extend their enrollment at UGA beyond four years. All students who declare the minor prior to the suspension date will be permitted to enroll in CHFD courses until their minor program of study is completed. We would be happy to reactivate the minor if additional resources become available in the future. This decision has no adverse effect on faculty or staff since all teaching faculty will continue to support the undergraduate major.

Child and Family Development Majors & Minors

