University Council

August 21, 2020

UNIVERSITY CURRICULUM COMMITTEE – 2020-2021
John Maerz, Chair
Agricultural and Environmental Sciences – Nicholas Fuhrman
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Veterinary Medicine – Susan Sanchez
Graduate School – Wendy Ruona
Ex-Officio – Provost S. Jack Hu
Undergraduate Student Representative – TBD
Graduate Student Representative – Gerena Walker

Dear Colleagues:

The attached proposal to revise policy 4.06-5, Air Force ROTC Commitment and Summer Break, will be an agenda item for the August 28, 2020, Full University Curriculum Committee meeting. This proposal was approved by the Educational Affairs Committee on February 24, 2020.

Sincerely,

John Maerz, Chair
University Curriculum Committee

cc:  Provost S. Jack Hu
     Dr. Rahul Shrivastav
February 17, 2020

Mark Farmer, Chair of the Educational Affairs Committee  
Agricultural and Environmental Sciences – Jean Williams-Woodward  
Arts and Sciences – Samantha Joye  
   Jean Martin-Williams  
Business – Santanu Chatterjee  
   Annette Poulsen  
Education – Laura Bierema  
Engineering – Sudhagar Mani  
Environment and Design – Ronald Sawhill  
   (also representing Public Health and Social Work)  
Family and Consumer Sciences – Denise Lewis  
Forestry and Natural Resources – Puneet Dwivedi  
   (also representing Ecology)  
Journalism and Mass Communication – Shira Chess  
Public and International Affairs – Teena Wilhelm  
Veterinary Medicine – Susan Williams  
   (also representing Pharmacy and Law)  
Provost's Representative – Rahul Shrivastav  
Undergraduate Student Representative – Matthew McDaniel  
Graduate/Professional Student Representative – Jordan Henley

Dear Colleagues:

The attached proposal to revise Policy 4.06-5, Air Force ROTC Commitment and Summer Break, will be an agenda item for the February 24, 2020, Full Educational Affairs Committee meeting.

Sincerely,

Mark Farmer, Chair  
Educational Affairs Committee

cc: Provost S. Jack Hu  
    Dr. Rahul Shrivastav
Rationale for Revision:
Active student participation in the learning process is viewed as an integral part of the educational mission of the University of Georgia. One criteria of a student’s success in school is regular and punctual attendance. Frequent absences may lead to poor academic work and possible academic failure. For this reason, many UGA instructors have incorporated an attendance policy into their syllabus and grading system. However, the University also recognizes that from time to time students will be required to be absent from attending classes and has established Class Attendance Policies to assist instructors and students in making exceptions to required attendance policies.

The following proposed revision to Policy 4.06-5, Air Force ROTC Commitment and Summer Break, expands and clarifies the exceptions made for military service, in recognition that many UGA students have obligations to branches of the military other than Air Force ROTC.

Current Policy with Proposed Revisions:

**Policy 4.06-5 Air Force ROTC Military Service Commitment and Summer Break**

Air Force headquarters is aware of UGA’s semester completion dates and will not assign students to early summer encampments. If a mistake should be made, adjustments would be made so that students could complete their exams. This is consistent with Air Force ROTC policy that its participants are students first and cadets second.

Absences due to military duty or veteran status must be excused. This includes, but is not limited to, the following:

- Mandatory monthly drill instruction, such as duty completed by National Guard members and military reservists (typically this involves a one-day absence in order to extend weekend training).
- Service-related medical appointments where failure to appear might result in a loss of benefits.

Students must give written notice to the faculty member at least one week in advance of the absence unless last-minute schedule changes make this notice impossible. Students are strongly encouraged to inform each faculty member of their known and anticipated absences as far in advance as possible, preferably at the start of the term.

The faculty shall accord students the opportunity to independently make up coursework or work of equal value, for the day(s) the event was scheduled and to take a scheduled exam at an alternate time. The faculty member shall determine alternate exam times and due dates for missed coursework. These assigned dates may be prior to the date of the absence.
Revised Policy:

Policy 4.06-5 Military Service Commitment and Summer Break

Absences due to military duty or veteran status must be excused. This includes, but is not limited to, the following:

- Mandatory monthly drill instruction, such as duty completed by National Guard members and military reservists (typically this involves a one-day absence in order to extend weekend training).
- Service-related medical appointments where failure to appear might result in a loss of benefits.

Students must give written notice to the faculty member at least one week in advance of the absence unless last-minute schedule changes make this notice impossible. Students are strongly encouraged to inform each faculty member of their known and anticipated absences as far in advance as possible, preferably at the start of the term.

The faculty shall accord students the opportunity to independently make up coursework or work of equal value, for the day(s) the event was scheduled and to take a scheduled exam at an alternate time. The faculty member shall determine alternate exam times and due dates for missed course work. These assigned dates may be prior to the date of the absence.