



University Council

January 10, 2025

UNIVERSITY CURRICULUM COMMITTEE – 2024-2025

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Ex-Officio – Provost S. Jack Hu

Undergraduate Student Representative – Ella Colker

Graduate Student Representative – William Walker

Dear Colleagues:

The attached proposal from the Office of Instruction to create a new prefix, TRLS, Transfer Launch Seminar, will be an agenda item for the January 17, 2025, Full University Curriculum Committee meeting.

Sincerely,

Susan Sanchez, Chair

cc: Provost S. Jack Hu

Dr. Marisa Pagnattaro



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December 19, 2024

Dr. Jack Hu, Senior Vice President for Academic Affairs and Provost
University of Georgia
Athens, GA 30602

Dear Provost Hu,

The attached proposal from the Office of Instruction is for a new course prefix, TRLS, Transfer Launch Seminar. The new course prefix TRLS (pronounced “trails”) facilitates the creation of a one-hour seminar course, TRLS 3001: Transfer Launch Seminar, designed to support transfer students.

Sincerely,



Marisa Anne Pagnattaro, J.D., Ph.D.

Vice President for Instruction

Senior Vice Provost for Academic Planning

Date: December 6, 2024

School/College/Unit: Office of Instruction

Department/Division: Office of Instruction

New Prefix Requested: TRLS, Transfer Launch Seminar

Proposed Effective Date: Fall 2025

Justification:

This request for the creation of a new course prefix, TRLS, Transfer Launch Seminar, facilitates the creation of a new one-hour seminar course, TRLS 3001: Transfer Launch Seminar. TRLS 3001 will engage undergraduate transfer students in a small seminar setting designed to promote transfer students' academic and post-graduate success and encourage engagement with the academic culture of the University.

The structure of the TRLS 3001 seminar considers the priorities and status of transfer students, offering valuable opportunities for meaningful academic engagement between transfer students and faculty in a small class setting. The seminar offers a learning environment where students can explore the range of academic engagement, events, and services available at the University, fostering connections that support their academic and post-graduate success. The content of individual seminars will align with the disciplinary expertise of the faculty members who apply to teach sections of this course. To foster engagement in the small class environment, seminar enrollment will be limited to 20 students. The seminar will be one credit hour and graded A-F, and will be optional for students to complete.

Any full-time faculty member may propose to teach a TRLS 3001 section (e.g., non-tenure track, tenure-track, tenured, clinical, instructor, lecturer).

TRLS 3001 will be proposed through the online course approval system, CAPA, for approval in Spring 2025, for implementation of the Transfer Launch Seminar program in Fall 2025. The prefix will be housed in the Office of Instruction and will be available for use campus-wide. TRLS seminar course sections will be available to undergraduate transfer students in their first semester at UGA.

Addenda:

TRLS 3001: Transfer Launch Seminar Overview (p. 3)

TRLS 3001: Transfer Launch Seminar Draft CAPA proposal (p. 5)

TRLS 3001: Transfer Launch Seminar **Overview**

Introduction

The **TRLS 3001: Transfer Launch Seminar** is designed to provide undergraduate transfer students with the opportunity in their first semester at UGA to build meaningful connections with faculty as they explore academic topics in a small class environment. Students will also be introduced to university mission, policies, and procedures, and will have the opportunity to explore the range of academic culture, events, and services available at the University. The TRLS 3001 seminar is further tailored to the unique needs of undergraduate transfer students, allowing them to deepen their academic skills, engage in targeted study of a disciplinary topic, and foster connections that promote their academic and post-graduate success. Because transfer students have already made progress on their degree path before enrolling at UGA, they will be encouraged to select seminar topics that complement their selected program of study. Through TRLS 3001, transfer students will engage with fellow transfer students who share similar academic interests. Additionally, students will learn about opportunities related to their majors such as internships, career preparation, and experiential learning opportunities.

Seminar Content

TRLS 3001 course section topics will be related to the faculty member's discipline area. In addition, TRLS 3001 faculty will have access to curricular materials aimed to support transfer student success. These materials may be provided to students for outside-of-class review, or may be discussed during class sessions, at the instructor's discretion:

- academic and professional success strategies (e.g., study and time management strategies, note-taking and test preparation skills, overcoming imposter syndrome, and developing a growth mindset)
- information about UGA resources that support academic success and timely progress to degrees (e.g., tutoring, Academic Coaching, Academic Advising, UGA Libraries and tech lending, Writing Center, DegreeWorks, Career Center),
- student well-being, and
- information about UGA policies and procedures (e.g., academic honesty).

Expected Outcomes

Although the content of each seminar is unique to each section, faculty should address these goals of the TRLS seminar program:

1. Introduce transfer students to the importance of learning and academics so that they are engaged in the academic culture of the University.
2. Provide transfer students the opportunity to engage in meaningful dialogue with a faculty member in the discipline to encourage positive and sustained student-faculty interactions.
3. Introduce transfer students to the academic support services available to help them navigate their academic journey and future career paths successfully.
4. Introduce transfer students to the university's instruction, research, public service, and international missions, and how these elements integrate with their educational experience, both inside and outside the classroom.

To encourage active participation in and appreciation for the broader mission of the University, students will be required to attend three events that highlight the academic culture of university, including musical performances, films, academic lectures, presentations by visiting speakers, and other events suggested by the faculty who teach TRLS 3001. In addition, students may participate in five hours of service to the community through VolunteerUGA as one event.

TRLS 3001: Transfer Launch Seminar
Draft CAPA Proposal

Course ID: TRLS 3001

Course Title: Transfer Launch Seminar

Athena Title: Transfer Launch

COURSE DESCRIPTION:

A seminar to provide undergraduate transfer students with the opportunity to build meaningful connections as they explore academic topics related to their program of study in a small class environment.

Varied topics based on faculty expertise. Exploration of the unique learning environment at UGA, including being introduced to the university mission, policies, and procedures, and opportunities to engage in learning opportunities including research, public service, and internships, practicums, experiential learning, field study, and study abroad.

GRADING SYSTEM: A-F (Traditional)

Credit Hours: 1

REPEAT POLICY: Course cannot be repeated for credit

REQUIRED PREREQUISITES: Transfer student status

PRIMARY DELIVERY MECHANISM (select only one): Seminar

COURSE WILL BE OFFERED: Every Year - Fall Spring

EFFECTIVE SEMESTER AND YEAR OF CURRENT VERSION OF COURSE: Fall 2025

**ADDITIONAL INFORMATION REQUIRED FOR THE SYLLABUS
COURSE OBJECTIVES OR EXPECTED LEARNING OUTCOMES**

This course will:

- Enhance student-faculty interaction in a small class setting
- Deepen students' academic skills through academic writing and communication activities
- Develop students' creative thought and effective reasoning skills
- Promote intentional and reflective learning
- Foster academic connections that promote students' academic and post-graduate success
- Expose students to opportunities to engage in research, public service, internships, practicums, experiential learning, field study, and study abroad
- Promote opportunities for students to engage in campus events that highlight an aspect of the mission of the University

TOPICAL OUTLINE: Varies by instructor

Documentation of Approval and Notification

Proposal: Proposal for a new prefix, TRLS

College: Office of Instruction

Departments: Office of Instruction

Proposed Effective Term: Fall 2025

School/College:

- Vice President for Instruction and Senior Vice Provost for Academic Planning, Dr. Marisa Pagnattaro, 12/19/2024