

MINUTES
EDUCATIONAL AFFAIRS COMMITTEE
August 24, 2004

Members Present: Malcolm Adams, James Anderson, Woody Beck, Rose Chepyator-Thomson, Karen Leonas, Susan Sanchez, Karen Shetterley, David Shipley, Will Childs, Jeff Lake

Guests: Bob Boehmer, Karen Bauer (IR), Jamie Lewis, Martha Reynolds, Stephanie Schlitz (Academic Advising Coordinating Council)

Malcolm Adams called the meeting to order at 10:00 a.m. Introductions of Committee members and guests took place. Dr. Adams explained the duties of the Educational Affairs Committee (EAC) and Petitions Subcommittee for the new members.

Next, Malcolm Adams asked for nominations for the position of 2004-2005 Chair of the Educational Affairs Committee. Dr. Sanchez and Dr. Beck declined consideration for Chair. Dr. Karen Shetterley was nominated and accepted the position after a vote was called.

Dr. Shetterley moved to the next agenda item – approval of the March 16, 2004 EAC meeting minutes. The minutes were approved as submitted.

Bob Boehmer presented information concerning the certificates sent to those students who earn Presidential Scholar status each semester. The printing and mailing costs have risen steadily and Dr. Boehmer and Dr. Karen Bauer, Director of Institutional Research asked the EAC to consider two questions.

1. Should the standards for Presidential Scholar be revised?
2. Should the process of notifying the student be revised?

After a lengthy discussion, the members asked that Dr. Bauer provide the committee with additional information at a future meeting.

Jamie Lewis, Martha Reynolds, and Stephanie Schlitz presented Mission and Vision statements for undergraduate advising. The statements were developed by the Academic Advising Coordinating Council (AACC). The EAC asked that the AACC consider re-writing the statements including information that is currently in the Undergraduate Bulletin and re-submit the request at a future meeting.

Karen Shetterley adjourned the meeting. The next full meeting of the Educational Affairs Committee will be September 21, 2004 at 10:30 a.m. in 105 Old College.