



## Educational Affairs Committee - Minutes

February 16, 2011 – 9:30 a.m.

New College – Room 315

**Members Present:** Marisa Pagnattaro (Chair), Laura Jolly, Lauren Moret, Wells Ellenberg, Francis Assaf, Peggy Kreshel, Stephen Rathbun, Lonnie Brown, Jeff Dorfman, Silvia Giraudo, Gayle Andrews

**Others:** Rebecca Macon (Registrar), Fiona Liken (OVPI), Debbie Bell (OVPI), Maggie Kerins (OVPI), Kathryn Ingall (Red & Black), Alan Campbell (OVPSA), Janette Hill (COE), Jason Emond (Admissions)

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Dr. Marisa Pagnattaro called the meeting to order at 9:33 a.m., and the November 17, 2010 minutes were approved.

*Withdrawal Policy:* A subcommittee consisting of Marisa Pagnattaro, Peggy Kreshel and Wells Ellenberg presented a revised withdrawal policy for the committee to consider. Mr. Wells Ellenberg began the discussion by providing some background on the withdrawal issue, students suspended by the Office of Student Conduct, and the intent of the amended policy. He explained that the Provost and the Office of the Vice President for Student Affairs were consulted and their input was carefully considered while making the revisions. Wells clarified that although the procedure regarding University-initiated withdrawals would be similar to that of hardship withdrawals, this would not imply that the University takes a soft stance on Code of Conduct violations. Dr. Alan Campbell stated that the memo emailed to instructors notifying them of a student's withdrawal will include a link to the withdrawal policy and will indicate that the student received a University-initiated withdrawal. After a lengthy discussion, language was added to the policy (indicating grade assignment should be based on academic performance) to discourage any other basis when assigning a WP or WF. The subcommittee recommended not making any changes to the policy related to resetting the limit of four WP's for post-baccalaureate students. The proposal was unanimously approved and will move forward to the University Council Executive Committee for approval.

*Write-In Course Policy:* The revised policy was discussed by the Committee, but the members decided to table the issue until the March meeting when Dr. Rodney Mauricio can be present.

*Independent and Distance Learning (IDL) Procedures:* At the request of the Vice President for Instruction, the agenda item related to IDL procedures was removed from the agenda and will be considered at a later meeting.

*P.E. and Residency Requirement:* Ms. Fiona Liken explained the need for a policy regarding whether or not the required one-hour P.E. credit should count toward a student's residency requirement. After a short discussion, the Committee voted to approve this one-hour P.E. credit to count towards residency and edited the policy accordingly. This revision will move forward to the University Council Executive Committee for approval.

The meeting adjourned at 10:40 a.m.

Respectfully submitted,

*Maggi Kerins*

Office of the Vice President for Instruction