



Educational Affairs Committee - Minutes

November 3, 2009 – 3:30 p.m.
Tate Student Center – Room 143

Members Present: Jeffrey Dorfman (Chair), Ann Crowther, Tyler Biringer, Robert Shostak (representing William Rooks), Stephen Rathbun, Lonnie Brown, Marisa Pagnattaro, Rodney Mauricio, Tracie Costantino, Loch Johnson

Others: Bob Boehmer (Institutional Effectiveness), Deborah Bell (OVPI), Maggie Kerins (OVPI), Shefali Dhar (OVPI), Mimi Ensley (Red and Black)

Dr. Jeffrey Dorfman called the meeting to order at 3:33 p.m. and the October 6, 2009 minutes were approved.

Branch Campus Residency Requirements: Professor Bob Boehmer addressed an issue that had come forth at the Committee's October meeting. Some number of UGA Griffin students, admitted as juniors and seniors who have not completed all of the required lower division courses, must look to other institutions to satisfy these degree requirements. They then risk not satisfying the University's residency requirement by not completing 45 of their last 60 hours at UGA. The Committee agreed the short term solution is to address any requests for waivers of the residency requirement on a case by case basis. For a long term solution, the problem must be addressed when advising students before and after being accepted to UGA's Griffin Campus. Dr. Dorfman and Professor Boehmer will draft a memo to be approved by the EAC over email, and will send it to advisors at the Griffin Campus explaining the need to advise students to satisfy the majority of their lower division courses before transferring to Griffin.

Write-In Course Policy: Dr. Ann Crowther presented a document, revised by Fiona Liken, which edited the Write-In Course Policy to reflect changes in terminology from the UGA Core Curriculum to the UGA General Education Curriculum. The Committee voted to approve this revision. However, concerns were raised over some ambiguous wording in the current policy that allows any faculty member in a department to declare a transfer course as equivalent even if that faculty member does not really teach that particular subject matter or course. Dr. Dorfman, Dr. Crowther, and Dr. Mauricio will bring a proposal for new wording to the January EAC meeting. If approved, the new policy will move forward to University Council.

Computerized Petitions Process Update: Maggie Kerins presented the EAC appeals websites and explained the routing process of a submitted appeal. After viewing the voting process, the Committee asked Shefali Dhar to edit the program so Petitions Subcommittee members will not be able to view each other's votes. Maggie anticipates that the system will be up and running for the December 15, 2009 Petitions Subcommittee meeting.

The meeting adjourned at 4:40 p.m. The next Educational Affairs Committee meeting is scheduled for January 25, 2010 at 9:00 a.m. in 143 of the Tate Center.

Respectfully submitted,

Office of the Vice President for Instruction