



## Educational Affairs Committee - Minutes

August 25, 2009 – 3:30 p.m.  
Tate Student Center – Room 143

**Members Present:** Jeffrey Dorfman ( Chair), Gayle Andrews, Tracie Constantino, Ann Crowther, Stephen Rathbun, Tyler Biringer, Rodney Mauricio, Lonnie Brown, William Rooks, Susan Quinlan, Silvia Giraudo

**Others:** Deborah Bell (OVPI), Maggie Kerins (OVPI), Mimi Ensley (Red & Black)

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Dr. Jeffrey Dorfman called the meeting to order at 3:30 p.m. The Petitions Subcommittee meeting sign-up for the upcoming year was passed around. Next, the March 23, 2009 Educational Affairs Committee minutes were approved.

*EAC Spring Meeting Dates:* The proposed Spring EAC meeting dates were distributed and after a short discussion, it was decided that meetings on a Monday or Wednesday are more convenient for most of the Committee members. Dr. Andrews will suggest alternative meeting days to present to the Committee.

*Ongoing Appeals Issues – Graduate Student Appeals:* Dr. Dorfman updated the Committee on the frequency of the number of appeals received from graduate students related to WF grades and requests for changes in enrollment status from credit to audit. After a discussion, the Committee voted to approve a change in the processing of requests for a change of grade from WF to WP from graduate students. In the future, if the graduate dean approves the request, the Educational Affairs Committee's Petition Subcommittee will no longer need to review the appeal prior to processing by the Registrar's Office. A memo will be sent from Dr. Jeffrey Dorfman to Rebecca Macon explaining this change.

The Committee decided not to change the policy on appeals from graduate students related to a change of enrollment status from credit to audit.

*Computerized Petitions Process:* Dr. Dorfman and Maggie Kerins explained the new computerized petitions process, set to be implemented by the end of December. Students will submit their appeals to be reviewed by the deans and Subcommittee members on a secure database. The Petitions Subcommittee members may still meet monthly if there is the need for further discussion among the members or if a student wishes to appear.

*Compact for Responsible Scholarship Reminder:* The Committee agreed to not send the Compact out to the University community, but rather let the University Council Executive Committee, the Teaching Academy, or the SGA decide about campus distribution.

*Course Withdrawal Policy:* Dr. Dorfman and Debbie Bell explained that during the editing of the Course Withdrawal policy last semester, vital information about the assignment of a grade of WF for student withdrawals after the midpoint withdrawal deadline was inadvertently omitted, but will be replaced.

The meeting adjourned at 4:10 p.m. The next Educational Affairs Committee meeting is scheduled for October 6, 2009 at 3:30 p.m.

Respectfully submitted,

*Maggie Kerins*

Office of the Vice President for Instruction