EDUCATIONAL AFFAIRS COMMITTEE – 2015-2016
Dr. Rodney Mauricio, Arts and Sciences, Chair
Agricultural and Environmental Sciences - Dr. Jean Williams-Woodward, absent
(also representing Forestry and Natural Resources)
Arts and Sciences - Dr. Roxanne Eberle
Dr. Mark Farmer
Business – Dr. Marisa Pagnattaro
Education – Dr. Laura Bierema
Environment and Design – Mr. David Spooner
(also representing Public Health, Social Work, and Ecology)
Family and Consumer Sciences - Dr. Andy Carswell
Journalism and Mass Communication – Dr. Jeong-Yeob Han
Public and International Affairs – Dr. Andy Owsiak
Veterinary Medicine – Dr. Shannon Holmes, absent
(also representing Pharmacy, Law, and Engineering)
Provost’s Representative – Dr. Rahul Shrivastav
Undergraduate Student Representative – Mr. Houston Gaines
Graduate/Professional Student Representative – Ms. Audrey Lewis

Guests: Dr. Russell Mumper Ms. Judy Iakovou
Dr. Jan Hathcote Ms. Melody Kessler
Dr. Alan Campbell Mr. Lee Shearer
Ms. Debbie Bell

The Educational Affairs Committee met on October 19, 2015, at 3:30 p.m.

Minutes of the August 24, 2015, meeting were approved.

Dr. Mauricio updated the committee on the results of the two Petition Subcommittee meetings held since the last Educational Affairs Committee meeting. On September 21, 2015, 33 appeals were reviewed, 21 were approved, and 12 were denied. On October 19, 2015, 21 appeals were reviewed, 16 were approved, and 5 were denied.

The committee considered a proposal from the Registrar to increase the number of credit hours a student can register for without receiving an override. After a brief discussion, the proposal was not approved.

Dr. Campbell from the Office of Student Support Services presented the 2014-2015 Hardship Withdrawals Annual Report and answered questions.
Melody Kesler from the Office of the Registrar presented an overview of the student withdrawal and audit registration processes in Athena so the committee could assess how students might make errors in registering and withdrawing from courses.

The committee requested that an email be sent in future semesters a week before the withdrawal deadline to ArchNews reminding students to check holds in Athena and make sure that any withdrawals made before the deadline are submitted completely. The Registrar stated that an email could be sent if wording is provided.

The committee also requested that programming be added to Athena to automatically generate an email to students each time a withdrawal is successfully submitted in future semesters.

The committee considered possible changes to the appeals process and voted to disallow appeals based on claims of computer-related issues and administrative holds. Dr. Mauricio stated that he is working to update the appeals website to be more transparent to students.

The committee discussed retroactive hardship withdrawals and voted not to impose a deadline for these appeals.

Dr. Mauricio announced that the 2014-2015 Academic Honesty Annual Report distributed at the meeting was submitted by Debbie Bell and was for information only.

The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Rodney Mauricio
Chair, Educational Affairs Committee