

Minutes
Educational Affairs Committee
May 20, 1991

The committee met at 12:00 noon in the Dean's Conference Room of the School of Business Administration. Members present included: Peter Dress, Betty Whitten, David Radcliffe, Dan DerVartanian, Delmer Dunn, Bruce Shutt, and Ileana Arias.

The minutes of May 7 were approved as presented.

The "dead days" proposal was discussed. The committee discussed whether the policy should require or recommend the dead days. The committee decided to retain language that requires instructors to refrain from testing during the last three weekdays of class. The committee decided that if this is too strong a position for members of the Council, the proposal can be amended on the floor of the council meeting. The committee voted to amend its recommendation to exclude laboratories or other courses that do not have a final examination scheduled. The proposal has been sent to the Executive Committee for inclusion on the agenda for the June meeting of the council.

The academic assistance proposal has been sent to the Executive Committee of the University Council for inclusion on the June council meeting.

The committee discussed the letter drafted by Peter Dress in response to the President's State-of-the-University address. Changes were made in several areas of the proposed response. The committee approved the letter. It will be taken to the Executive Committee for approval for transmission to President Knapp.

The committee approved a change in the document "ACADEMIC APPEALS AT THE UNIVERSITY OF GEORGIA" which states that grade appeals are no longer considered by the Board of Regents. The change will be submitted to the Executive Committee for inclusion on the information agenda of the council.

The committee then discussed additional areas of committee work that should be included on the agenda of the next meeting. Items to be included are: advising, academic honesty, providing information in the *Undergraduate Bulletin* on when courses will be offered, including staff in the departmental listing in the *Bulletin*, and definitions of major, minor, and concentration in the *Bulletin*.

The committee will meet next on June 4, 1991 at 11:00 a.m. in the same place.