

**MINUTES**  
**EDUCATIONAL AFFAIRS COMMITTEE**  
**April 6, 2001**

Members Present: David Williams, William Barstow, Donald Evans, John Dagley, Timothy Denny, Dan DerVartanian, Monica Alzate, Ann Crowther

Guests: Dr. Jim Fletcher - Associate Vice President, Dr. David Knauft - Associate Dean, Dr. Charles Keith - Chair University Council Executive Committee, Dr. John Brewer - Biochemistry & Molecular Biology, Mr. Gary Moore - Registrar, Mr. Bill Marshall - Associate Registrar, Dr. Rick Rose - Assistant Vice President, Brian Basinger & Matthew Hannum - Red & Black, Joan Stroer - Athens Banner-Herald

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David Williams, Chair, called the meeting to order at 2:00 p.m. Because this was the last scheduled meeting of the EAC for the academic year, he thanked the members for their service. On behalf of Dr. Holbrook and Dr. Dyer, Dr. Crowther extended her thanks for Dr. Williams' thoughtful work as Committee chair for the last two years.

Professor Williams addressed the President's request for reconsideration by the University Council of the 2002/2003 calendar approved at the last Council meeting. Based on incorrect information related to the dates of Homecoming weekend and believing that Homecoming coincided with the proposed Fall Break of October 14-15, the Council approved the calendar with a Fall Break scheduled for October 21-22. Dr. Williams suggested three options for Fall Break - October 14-15, October 21-22, or October 31-November 1, 2002. After a lengthy discussion based on academics and the need for a break closer to the midpoint, Dr. Dagley moved that the Fall Break for 2002, be set for October 7-8. The motion passed by a vote of 6-1. Dr. Williams will present the new date as an amendment of a motion previously adopted by the University Council.

The minutes of the March 23, 2001 Educational Affairs Committee meeting were approved.

Dr. Daniel DerVartanian made the following motion: All students must take 30 semester credit hours per calendar year. Exceptions may be determined by deans for reasons such as commuting or other hardships. The motion was seconded. The members and guests discussed the motion and the recommendations by the Task Force on Credit Hour Production. Mr. Moore presented the members with data showing an increase in the number of students enrolled in 12-15 hours per term. When asked, Dr. Fletcher shared his opinion that several recommendations by the Task Force such as increasing enrollment in University Studies, Summer/Maymester, and Distance Education and reinstating Evening Classes could achieve an increase in revenue lost after the semester conversion. A vote was called and Professor DerVartanian's motion was defeated by a vote of 1-6.

Dr. Denise Mewborn was elected unanimously as Chair of the 2001/2002 Educational Affairs Committee.

Professor John Brewer asked the Committee to consider a request passed by the Franklin College Senate Steering Committee in October, 1999 for extending the deadline for withdrawal from a course without penalty to the midpoint plus one week. The additional time would allow professors more flexibility in testing students and students more timely information on how well they are doing in the course preceding the withdrawal deadline. Mr. Moore explained that the Board of Regents' allows for some institutional interpretation for defining the midpoint. If the days of final exams and Reading Day are included in the number of calculation of days in a term, the midpoint could be moved to the 41<sup>st</sup> day of the term which would have the effect of the Franklin College Senate's proposal. The members voted 6-1 to redefine the midpoint of a term by including exams and Reading Day (if allowable by the BOR).

The final item on the agenda was presented to the committee by Dr. Rick Rose. Dr. Rose received a letter from Professor E.M. Beck requesting that the EAC clarify the responsibility of UGA faculty in observance of religious holidays. Professor Williams referred the members to the October 11, 1999 letter he sent to President Adams as Chair of the Educational Affairs Committee. Dr. Williams suggested that revisions be made to the administrative memo sent to deans, directors, department heads, and faculty based on the wording of his letter. Dr. Rose and Dr. Williams agreed to work together to produce a new administrative memo which will be circulated for approval to the EAC members.

The meeting was adjourned at 3:56 p.m. The Educational Affairs Committee will meet again on August 24, 2001 at 2:00 in Room 105 Old College.